



How to download a new student Move-In Pass

To ensure a smooth arrival and move-in, all new residential students must register for and print a move-in pass. You will need to select a move-in date and shift through the online Move-In Pass system on MySlice. The Move-In Pass system opens at noon on Wednesday, July 19th. (No Move-In Passes will be issued before this date.) There are a limited number of passes for each date and shift. Move-In Passes are available on a first-come, first-served basis. If you need to move-in on a specific date and time, you will want to register for your Move-In Pass quickly.

The deadline to register for your move-in pass is August 1st at noon. After that date students will be automatically assigned a move-in pass.

Please note: If you are participating in a special program requiring you to arrive before Tuesday, August 22 (such as a pre-orientation program, International student orientation, athletic team or the marching band) you do not need to download a move-in pass through the Move-In Pass system. Your early arrival pass will be automatically generated and available to print on MySlice.

Step 1:

Go to <https://myslice.syr.edu>. Click on the 'Move-In Pass System' link in the New Student section under Student Services.

The screenshot shows the MySlice Syracuse University website. At the top left is the "MYSLICE SYRACUSE UNIVERSITY" logo. On the top right are navigation links: "MySlice | Directories | FAQ | Contact ITS". Below the header is a banner image of a field of colorful tulips. The main content area is divided into three columns. The left column is titled "MySlice Sign In" and contains a form with "NetID" and "Password" input fields and a "Sign In" button. Below the form is a security warning: "PROTECT YOURSELF: Don't share your password with anybody, including your peers, friends and family members. Treat your password like the PIN for your ATM card - as your secret!" and a link for "Forgot your NetID? Password? Activate your NetID". The middle column is titled "University Information" and contains two sections: "Housing and Mealplan Downtime Notification" with a notice about a database migration on Sunday, July 20, 2014, and "Fiscal 2014 Year-End Accounting Closing Procedures and Dates" with a link to a memorandum. The right column is titled "Course Catalog / Class Search" and contains a "Course Catalog / Class Search" section with a list of links: "Search for Classes", "Course Catalog - Graduate", "Course Catalog - Undergraduate", and "Schedule of Classes". Below this is a "Browser Information" section with "JavaScript, Popups and Clearing Cache" instructions and "MySlice Supported Browsers" information. At the bottom of the right column is a "MySlice Favorites" section with a "Please Note" about the convenience of favorites for end users.

Step 2:

Read the tips and information about selecting your move-in pass and click 'Continue.'

Office of First Year & Transfer Programs @ Syracuse University
A unit within the Division of Student Affairs

Move-In Pass System

***Please note: if you are participating in special programs requiring you to arrive before Wednesday, August 23 (such as pre-orientation programs, international student orientation, athletic teams and the marching band) you do not need to register for a move-in pass through this system.*

To insure a smooth arrival and move-in, all new students must register for and print a move-in pass.
Move-in days are **Wednesday, August 23 and Thursday, August 24, 2014.**

Tips and Information about selecting your move-in pass.

- You must present your move-in pass to enter the vehicle holding line to move into your residence hall room.
- The deadline to print a move-in pass is Friday, August 8 at noon. After that date, students will be assigned to an available shift.
- A prompt response is essential to securing your preferred Move-in daytime. On both Wednesday, August 20 and Thursday, August 21 from 9 a.m. to 5 p.m., University personnel and a group of returning student volunteers, affectionately known as the Cloon Squad, will assist you as you move into your residence hall.
- The Move-In Pass System will work on smart phones, tablets, and other mobile devices to register for a pass. You will receive an email of your pass and have the opportunity to print it later.
- If you move-in Thursday, August 21, review your individual school or college schedule. Many schools and colleges have an opening reception or event scheduled before 5 p.m. on Thursday, August 21. All residential students are required to attend a residence hall meeting at 6 p.m. on Thursday, August 21.
- Some students choose to move in residence hall using moving truck services. These trucks will be required to have a printed move-in pass, and move through the holding lines with all other vehicles. In addition, the student must be present at the time the vehicle reaches the front of the holding line; no room key will be provided to the moving company nor will the student's possessions be accepted on their behalf.
- If you have any questions about the move-in process, call the new student hotline at 315-443-1012 or email at advice@sy.edu.

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Step 3:

Select your move-in day and time slot and click 'Schedule Move-In.'

- Tuesday, August 22, 2017 between 11:30AM and 2:00PM
- Tuesday, August 22, 2017 between 2:00PM and 5:00PM
- Wednesday, August 23, 2017 between 9:00 AM and 11:30 AM
- Wednesday, August 23, 2017 between 11:30 AM and 2:00 PM
- Wednesday, August 23, 2017 between 2:00 PM and 5:00 PM
- Thursday, August 24, 2017 between 9:00 AM and 11:30 AM
- Thursday, August 24, 2017 between 11:30 AM and 2:00 PM

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Move-In Pass System - Select Time Slot

Name: _____
SUID: _____
Status: _____
Hall: _____
Room: _____

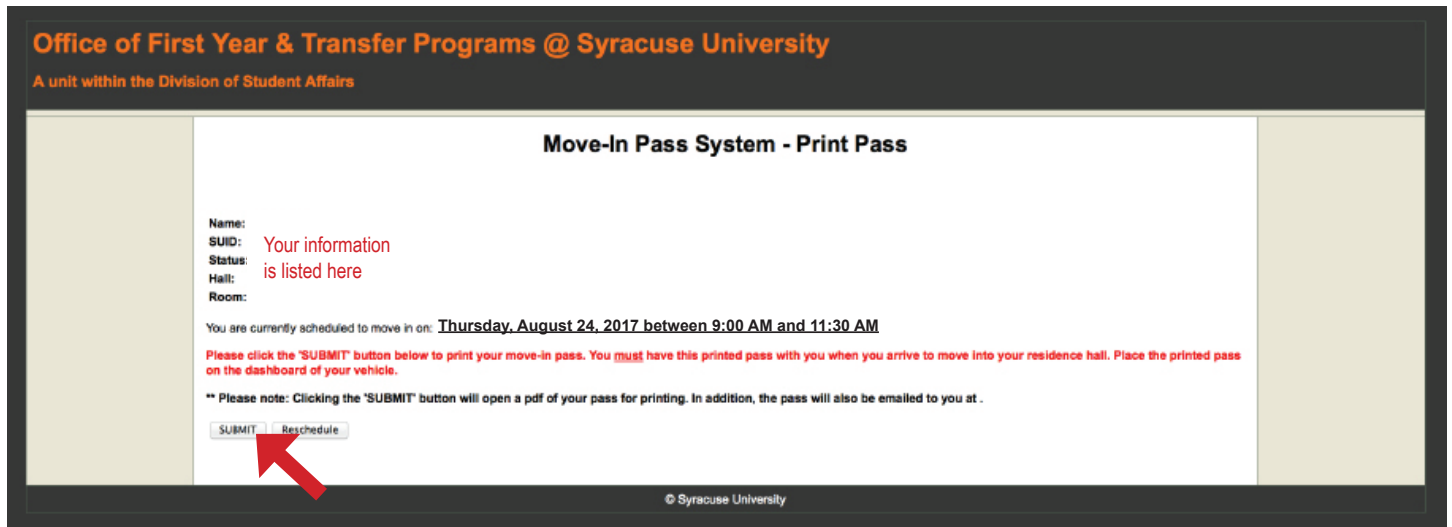
Select Time Slot:

- Tuesday, August 22, 2017 between 11:30AM and 2:00PM
- Tuesday, August 22, 2017 between 2:00PM and 5:00PM
- Wednesday, August 23, 2017 between 9:00 AM and 11:30 AM
- Wednesday, August 23, 2017 between 11:30 AM and 2:00 PM
- Wednesday, August 23, 2017 between 2:00 PM and 5:00 PM
- Thursday, August 24, 2017 between 9:00 AM and 11:30 AM
- Thursday, August 24, 2017 between 11:30 AM and 2:00 PM

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Step 4:

Confirm your information and move-in pass is correct, then click 'Submit.' Clicking submit will open a pdf of your pass to print, and send your pass to your syr.edu email to print later.



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Move-In Pass System - Print Pass

Name:
SUID: Your information
Status: is listed here
Hall:
Room:

You are currently scheduled to move in on: **Thursday, August 24, 2017 between 9:00 AM and 11:30 AM**

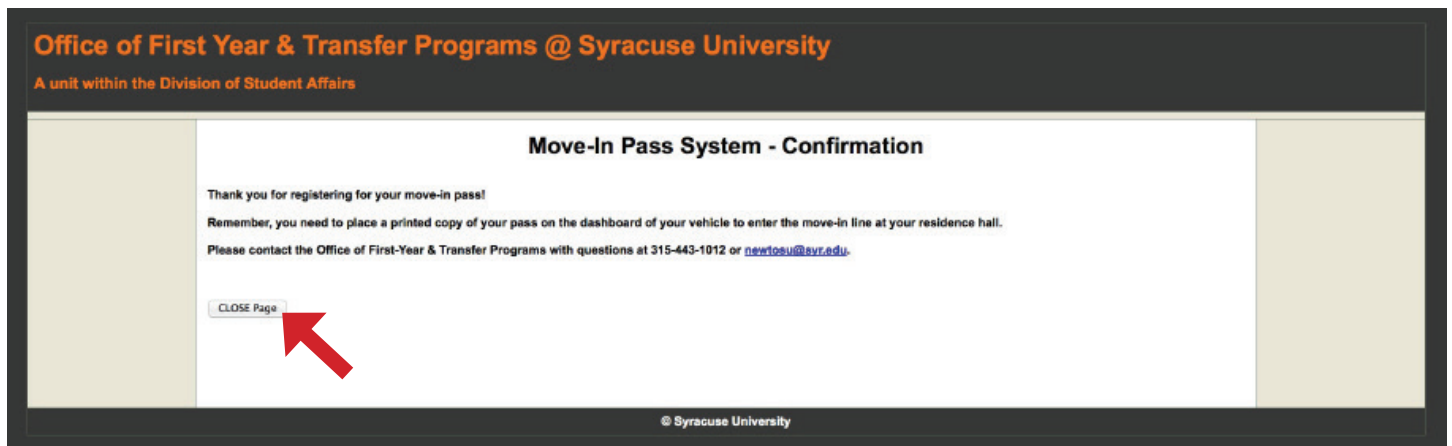
Please click the 'SUBMIT' button below to print your move-in pass. You **must** have this printed pass with you when you arrive to move into your residence hall. Place the printed pass on the dashboard of your vehicle.

** Please note: Clicking the 'SUBMIT' button will open a pdf of your pass for printing. In addition, the pass will also be emailed to you at .

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Step 5:

You must print a copy of your Move-In Pass and bring your pass with you to campus. Click 'CLOSE Page' to exit the Move-In Pass System.



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Move-In Pass System - Confirmation

Thank you for registering for your move-in pass!

Remember, you need to place a printed copy of your pass on the dashboard of your vehicle to enter the move-in line at your residence hall.

Please contact the Office of First-Year & Transfer Programs with questions at 315-443-1012 or newtosu@syr.edu.

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If you have any questions about the move-in process,
please call the Office of First-Year and Transfer Programs
at 315-443-1012 or email newtosu@syr.edu.